

## School of Criminal Justice

The School of Criminal Justice offers a comprehensive curriculum that encompasses the major components of the criminal justice system and human services. Students accepted into our competitive programs will study the areas of law enforcement, corrections, law, and human services. Each class builds the proper foundation for the advanced intellectual application of knowledge necessary for success in our upper level courses.

Our students have the distinct advantage of learning from industry professionals who masterfully incorporate theory with a practical perspective. Experiential learning from core internships, membership in active student clubs, volunteer community-based initiatives, meaningful site visits and technology-based learning supplement our excellence in academics.

### AS in Criminal Justice

The Associate Degree Program in Criminal Justice is designed to provide our students with a solid foundation of the criminal justice system. Students are introduced to law enforcement and correctional concepts and practices. They also study law and social sciences as applied to the field of criminal justice. Current themes in criminal justice including criminal justice reform, bail reform, poverty, decarceration, and restorative justice are explored to provide our students with the innovative tools for creating effective changes in communities throughout the United States. The program level objectives for students completing the AS in Criminal Justice are as follows:

1. Trace and articulate the historical impact of the U.S. Constitution on the formation of the American criminal justice system
2. Analyze and articulate the major components of American criminal justice system, including an evaluation of the impact of processes and public policy on each component
3. Formulate a standard competency for analyzing the concepts of criminal law and criminal law cases
4. Define, evaluate and critique the nature, extent and cause of crime(s) and the relevant theories that apply to such crimes
5. Assess the value and importance of ethical decision-making by the various criminal justice actors within the hierarchy of their organizations
6. Develop interpersonal and professional skills essential for academic and professional development

Graduates of this degree program are prepared with the knowledge, skills and effective work habits required for entry-level positions in criminal justice and related fields.

**Criminal Justice AS Requirements****Major-Related Courses: 24 Credits**

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
CJ-101	Introduction to Criminal Justice	3
CJ-200	Criminal Law	3
CJ-202	Prisons: Punishment & Rehabilitation in America	3
CJ-205	Criminal Procedure and Process	3
CJ-210	Criminal Investigation	3
CJ-211	Criminal Justice System and the Community	3
CJ-212	Ethical Issues in Criminal Justice	3
CJ-292	Seminar in Criminal Justice Studies	3
Sub-total:		24

**General Education and Related Courses: 36 Credits**

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
EN-111	College Writing and Critical Analysis	3
EN-121	Analytical Thinking, Writing, and Research	3
HS-101	Introduction to Human Services	3
IT-118	Integrated Business Applications	3
LA-101	Introduction to Psychology	3
LA-102	Introduction Sociology	3
LA-103	Introduction to Political Science	3
LA-240	Criminology	3
MA-115	Quantitative Reasoning	3
	Liberal Arts Elective	3
	Open Electives	6
Sub-total:		36

**Total Credit Hours: 60****AS in Human Services**

The Associate Degree in Human Services prepares students for entry-level positions in a rewarding field geared towards assisting individuals who are undergoing crisis or chronic situations. According to the Bureau of Labor Statistics, employment in this area is projected to grow 16 percent from 2016 to 2026. Graduates of the program will be proficient in the principles and techniques required to assist individuals in identifying and altering behaviors so that they can achieve independence and personal growth. The curriculum stresses the importance of respect for all people and sensitivity to cultural diversity. Students are required to complete one supervised field experience. Graduates will seek employment working with adults and children in a variety of settings such as social service agencies, mental health and substance abuse treatment facilities, domestic abuse shelters, and community centers.

The program level objectives for students completing the AS in Human Services are as follows:

1. Identify and explain the contributing factors to the origin, and continuing growth, of the human services profession
2. Discuss and differentiate between the major theoretical approaches to service provision in human services
3. Employ the knowledge and skills required to engage and establish a basic working relationship with clients from diverse ethnic and cultural backgrounds
4. Write various forms of client needs tracking documentation including biopsychosocials and progress notes
5. Compare the various methods of service delivery in human services including the differences between and benefits of each method

### Human Services AS Requirements

#### Major-Related Courses: 32 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
HA-101	Introduction to Human Services	3
HS-121	Principles of Interviewing and Report Writing	3
HS-201	Ethical Issues in Human Services	3
HS-250	Practicum in Human Services I	4
HS-255	Practicum in Human Services II	4
LA-103	Introduction to Political Science	3
LA-108	Psychology of Abnormal Behavior	3
LA-209	Social Issues	3
LA-245	Introduction to Counseling Theory	3
LA-255	Psychology Across the Lifespan	3
Sub-total:		32

#### General Education and Related Courses: 30 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
EN-111	College Writing and Critical Analysis	3
EN-121	Analytical Thinking, Writing, and Research	3
EN-206	Professional Writing and Presentation	3
IT-115	Electronic Spreadsheet	3
LA-101	Introduction to Psychology	3
LA-102	Introduction to Sociology	3
LA-122	Fundamentals of Communication	3
MA-115	Quantitative Reasoning	3
	Open Electives	6
Sub-total:		30

**Total Credit Hours: 62**

**BS in Criminal Justice**

This program is designed to prepare students for entry-level to more advanced positions in a variety of criminal justice careers. These career opportunities include, but are not limited to, the law enforcement agencies, counseling and social services or human services agencies, court management and administration units, Probation and Parole and Specialized Security Organizations. Our curriculum supports career preparation with the inclusion of a required internship in criminal justice or a related field. Students are required to successfully complete 160 internship hours and must satisfy the academic component of the internship.

The Monroe College Bachelor of Science Degree in Criminal Justice also provides students currently working in the field with the competencies and credentials necessary for career advancement and the skills needed to obtain supervisory/development, and management positions. Our innovative curriculum includes a culminating course, CJ 480 – Criminal Justice Capstone Course, which requires students to apply scientific knowledge and their research skills to address a specific criminal justice issue and to recommend sound policies.

Additionally, the bachelor's program provides excellent preparation for graduate and professional studies in criminal justice and its related fields.

The program level objectives for students completing the BS in Criminal Justice are as follows:

1. Articulate the contemporary issues affecting the criminal justice system
2. Describe and evaluate the impact of diversity, race, gender, class, ethnicity and sexual orientation on policing, bail, sentencing, incarceration and criminal justice reform
3. Apply criminal justice research in measuring, interpreting and analyzing quantitative and qualitative data within research design and evaluating different research models, their advantages and disadvantages
4. Effectively demonstrate knowledge of information technology on criminal justice research
5. Demonstrate competency and fluency in applying academic theory to practical experiences in professional settings or within policy recommendations
6. Develop and refine the requisite oral, written communication and leadership skills to advance in criminal justice related fields

**Criminal Justice BS Requirements****Major-Related Courses: 60 Credits**

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
CJ-101	Introduction to Criminal Justice	3
CJ-200	Criminal Law	3
CJ-202	Prisons: Punishment & Rehabilitation in America	3
CJ-205	Criminal Procedure and Process	3
CJ-210	Criminal Investigation	3

CJ-211	Criminal Justice System and the Community	3
CJ-212	Ethical Issues in Criminal Justice	3
CJ-292	Seminar in Criminal Justice Studies	3
CJ-300	Research Methods in Criminal Justice I	3
CJ-320	Diversity in the Criminal Justice System	3
CJ-350	Research Methods in Criminal Justice II	3
CJ-390	Field Experience in Criminal Justice II	3
CJ-430	Leadership in the Criminal Justice System	3
CJ-480	Criminal Justice Capstone Course	3
IT-118	Integrated Business Applications	3
	Open Electives	15
Sub-total:		60

#### General Education and Related Courses: 60 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
HS-101	Introduction to Human Services	3
LA-101	Introduction to Psychology	3
LA-102	Introduction to Sociology	3
LA-103	Introduction to Political Science	3
LA-108	Psychology of Abnormal Behavior	3
LA-122	Fundamentals of Communication	3
LA-130	American History I: Independence t the Civil War	3
LA-240	Criminology	3
LA-242	Victimology	3
MA-115	Quantitative Reasoning	3
MA-135	Statistical Applications	3
	English Electives	12
	Liberal Arts Electives	15
Sub-total:		60

**Total Credit Hours: 120**

### *BS in Human Services*

The Bachelor of Science in Human Services Program provides a comprehensive understanding of the role of practitioners in order to develop educated, ethical thinkers that can apply their knowledge and skills to serve individuals, families, and society in either management or leadership positions. According to the Bureau of Labor Statistics employment, in this area is projected to grow 16 percent from 2016 to 2026. The program graduates professionals who can meet the needs of individuals in diverse communities with integrity and sensitivity, and be prepared for further education and lifetime learning. Students are required to complete two supervised field experiences. Graduates seek employment working with adults and children in a variety of settings such as social service agencies, mental health and substance abuse treatment facilities, domestic abuse shelters, and community centers.

The program level objectives for students completing the BS in Human Services are as follows:

1. Explain the differences between, and the importance of, cross-cultural sensitivity and cultural competence in the human services profession
2. Demonstrate a higher level of interviewing and probing skills in working with clients on identifying, modifying and eliminating problem issues and maladaptive behaviors
3. Formulate effective treatment planning with clients by analyzing assessment interviews and documentations
4. Identify the means by which social welfare policies are initially formulated, regularly evaluated, and eventually modified when necessary
5. Research problem issues in the field of human services and theorize potential approaches and plans to address them
6. Assess the ethical, legal, financial, and programmatic factors that surround the establishment and management of a human service provision agency

### Human Services BS Requirements

#### Major-Related Courses: 64 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
HA-101	Introduction to Human Services	3
HS-121	Principles of Interviewing and Report Writing	3
HS-201	Ethical Issues in Human Services	3
HS-250	Practicum in Human Services I	4
HS-255	Practicum in Human Services II	4
HS-320	Cultural Competence in the Human Services	3
HS-410	Social Welfare Policy	3
HS-420	Administration of Human Services	3
HS-450	Field Experience I	4
HS-455	Field Experience II	4
HS-480	Research Seminar in Human Services	3
IT-115	Electronic Spreadsheet	3
	Major Area Electives	12
	Open Electives	12
Sub-total:		64

#### General Education and Related Courses: 60 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
LA-101	Introduction to Psychology	3
LA-102	Introduction to Sociology	3
LA-103	Introduction to Political Science	3
LA-108	Psychology of Abnormal Behavior	3
LA-122	Fundamentals of Communication	3
LA-205	Professional Communication	3
LA-209	Social Issues	3

LA-212	Drugs and Behavior	3
LA-245	Introduction to Counseling Theory	3
LA-247	Crisis Intervention	3
LA-255	Psychology Across the Lifespan	3
LA-345	Group Dynamics	3
MA-115	Quantitative Reasoning	3
MA-135	Statistical Applications	3
	Liberal Arts Electives	6
	English	12
Sub-total:		60

**Total Credit Hours: 124**

### CASAC Certificate Program

The CASAC Addiction Counseling Program prepares students to work with people with addictions to alcohol and other drugs. Counselors work in the fields of substance abuse treatment (detoxification, rehabilitation, and long-term residential modalities), medical health, mental health, school prevention, correctional services, homeless shelters, and in private practice. This program provides students with strong theoretical and practical foundations, which can lead to career advancement in the human services and health care fields. Students learn to assess level and type of addiction, identify associated life issues, and set up treatment plans. Students are also equipped with strategies for early intervention, prevention, and treatment of substance abuse issues.

### **CASAC Certificate Course Requirements**

#### Major-Related Courses: 24 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
HA-101	Introduction to Human Services	3
HS-111	The Science of Addition – Drug Use and Abuse	3
HS-122	Overview of Substance Abuse and Chemical Dependency	3
HS-123	Substance Abuse Assessment and Treatment Planning	3
HS-201	Ethical Issues in Human Services	3
HS-224	Addiction Counseling – The Individual	3
HS-225	Addiction Counseling – The Family and Groups	3
HS-320	Cultural Competence in Human Services	3
Sub-total:		24

#### General Education and Related Courses: 6 Credits

<u>Course #</u>	<u>Course Name</u>	<u>Credits</u>
LA-246	Introduction to Counseling Theory	3
LA-305	Introduction to Case Management	3
Sub-total:		60

**Total Credit Hours: 30**

## *Course Offerings*

### **CJ – Criminal Justice**

#### **CJ 101 - Introduction to Criminal Justice (3)**

This course is a comprehensive introduction to the Criminal Justice System, with emphasis on the roles and responsibilities of the police, courts, and corrections. It explores the impact of the three branches of the government at the federal and state levels. Federal and State Constitutional rights of the accused and the roles of key players in the judicial process are studied. This introductory course provides a solid foundation of the United States Criminal Justice system and provides a historical context for the examination of current trends and developments in the field.

Prerequisite: None.

#### **CJ 106 - Introduction to Fire Science (3)**

This course provides an introduction to the historical and scientific background of fire protection services in the United States. Topics include fire service terminology; duties and responsibilities of firefighters; fire equipment use and function; and the responsibilities of fire service agencies within government and the private sector. Employment and promotional opportunities are also explored.

Prerequisite: CJ-101.

#### **CJ 110 - Contemporary Security Practices (3)**

This course examines contemporary security practices, the history, the philosophy, and the legal authority of private security, the role of private security, and the selection and training of professionals in Criminal Justice and Public Safety systems. Topics include: protection theory, the security survey, functional security activities, structural security and design, and fire protection and safety planning as they apply to specialized settings.

Prerequisite: None.

#### **CJ 150 - American Legal System (3)**

This course examines the history, structure, organization, and authority of the legal justice system in the United States. Students learn about the evolution of law and legal systems. Topics include jurisdictional issues, the appellate process, and the Constitutional rights of citizens in the civil and criminal process.

Prerequisite: None.

#### **CJ 160 - Cyber Crime (3)**

This course is an introduction to cybercrimes, which includes the history as well as ethical and technological considerations. Students learn the different types of cybercrimes (identity theft, cyber-bullying, financial fraud, intellectual property, and child exploitation). The course



examines of the importance of data evidence collection and the ways technology serves as a contributory tool in facilitating this crime.

Prerequisite: IT-118.

### **CJ 200 - Criminal Law (3)**

This course is an introduction to the history, theory, and practice of the substantive criminal law. It examines the sources of law, legislative responsibilities, major elements of statutory offenses, and their application in the criminal justice process. The New York State Penal Code is emphasized.

Prerequisite: CJ-101.

### **CJ 201 - Family Law (3)**

This course introduces students to the various components of family law, examining the following: matrimonial law, family offenses, child protective proceedings, parental rights, and adoption. The expansion of the legal definition of a family, legal rights and protections are discussed. Emphasis is placed on the statutory provisions from the Domestic Relation Law and Family Court Act.

Prerequisite: CJ-101.

### **CJ 202 - Prisons: Punishment and Rehabilitation in America (3)**

This course is a study of American penology—the study of prison management and criminal rehabilitation—in a sociological context. In addition, it examines the major issues that have helped shape the landscape of American Corrections. This includes a discussion of current treatment modalities, inmate subcultures, prison management, and sentencing trends. The course explores the use of alternatives to incarceration and the latest trends in prisoner re-entry.

Prerequisite: None.

### **CJ 205 - Criminal Procedure and Process (3)**

This course examines the application of relevant United States and state constitutional requirements and restrictions on the investigation and prosecution of criminal offenses. Major topics include the laws of arrest, the rules of search and seizure, the use of force, and interrogation practices. Attention is paid to various aspects of the investigation and judicial process, the concept of due process, and rights afforded to the accused.

Prerequisite: CJ-200.

### **CJ 206 - Police Patrol Procedures (3)**

This course examines the police patrol function in detail, including the types of patrol and its applications as well as ethics, strategies, and procedures. Specific patrol activities and duties are emphasized including crime response and prevention, medical emergencies, community relations, communication skills, and report writing.

Prerequisite: CJ-101.

**CJ 208 - History of the New York City Police Department (3)**

This course examines the history of policing in New York City from 1625 to the present. Students learn the evolution of security forces in NYC from the Shout and Rattle Watch, through the transformation of the Municipal and Metropolitan Police Departments into the modern NYPD. Newsworthy events, high profile cases, and their impact on the reformation of the NYPD are discussed.

Prerequisite: CJ-101.

**CJ 210 - Criminal Investigation (3)**

This course is an introduction to the history, theory, and practice of criminal investigation. The course examines evolution of the investigative process, basic procedures, and the ethical and appropriate use of investigative practices. Topics include crime scene procedures, securing, documenting, collecting, and preserving physical evidence, locating and interviewing witnesses, developing an investigative plan, follow up procedures, the role and limitations of the crime lab, identification practices, and case preparation. Students examine investigative practices for burglaries, larcenies, auto theft, and similar crimes.

Prerequisite: CJ-205.

**CJ 211 - Criminal Justice System and the Community (3)**

This course examines the relationship between the components of the criminal justice system and the communities they serve. Contemporary approaches to crime reduction are also discussed. Various community concerns are explored. Issues that prevent a cooperative environment, as well as the internal and external barriers to such relationships are examined in detail. Emphasis is placed on developing community awareness of criminal justice agencies, utilizing resources to engage in problem solving with citizens, and promoting community crime prevention initiatives.

Prerequisite: CJ-101.

**CJ 212 - Ethical Issues in Criminal Justice (3)**

This course examines the purpose and functions of ethics in society, the sources of ethical conflicts in the criminal justice system, and appropriate resolutions. Students address personal and professional value systems, ethical standards, and ethical-decision making. Emphasis is placed on individual responsibility and accountability to society.

Prerequisite: CJ-101.

**CJ 215 - Event Risk Management and Safety (3)**

This course is a comprehensive examination of managing the risk and liability of public and private events. With theoretical and practical procedures and scenarios, students learn how to recognize, manage, and limit risk in venues that vary in size and scope. The importance of coordination among governmental and private resources is examined, along with elements of overall security and safety. Prerequisite: Sophomore Standing.

**CJ 220 - Women in Criminal Justice (3)**

This course provides an overview of the many issues surrounding women in the criminal justice system. Students gain a historical perspective of women as offenders, victims/survivors, and criminal justice professionals. Relevant criminological theories that explain female patterns of criminal behavior, victimization, and the effects of labeling are also examined.

Prerequisite: CJ-101.

**CJ 240 - Correctional Administration & the Law (3)**

This course examines the specific aspects of public administration as they apply to correctional organizations. Topics include: the principles of effective management and leadership; models for the organization and administration of correctional agencies and their services; and internal and external accountability. Students learn the specific body of law that governs corrections and how the law protects the rights of inmates and Criminal Justice professionals.

Prerequisite: CJ-202.

**CJ 245 - Correctional Counseling (3)**

This course examines counseling services, methods, and strategies used in the correctional system including probation and parole services. Topics include the role of counseling in the rehabilitation process, classification and evaluation of offenders, risk assessment, the counseling process and crisis intervention. Issues including anger management, responsibility training, behavior modification, and counseling techniques are explored.

Prerequisite: CJ-202; LA-101.

**CJ 270 - Fundamentals of Criminal Trial Practice (3)**

This course introduces students to the fundamentals of the trial process. Emphasis is placed on the importance of witness statements, police reports, medical records, as well as other documentation in trial practice. Students are taught how to effectively conduct each phase of the trial process, including pre-trial motions, opening statements, direct examination, cross examination, and closing statements through mock trial presentations and proceedings.

Prerequisite: CJ-205.

**CJ 271 - United States Court Systems (3)**

This course examines the history, tradition, and philosophy underlying the United States justice system and court structure at the federal, state, and local levels. Students learn the roles of the judges, prosecutors, law enforcement, defense attorneys, defendants, plaintiffs, jurors, and victims who are involved in case outcomes. The impact of public opinion, public policy, and future trends of the nation's court systems are also examined.

Prerequisite: CJ-101; LA-103.

**CJ 280 - Physical Fitness for Today's Professionals (3)**

This course develops the basic skills and techniques necessary for physical fitness as it relates to law enforcement careers. This physical fitness training and conditioning adequately prepares the student for the physical agility law enforcement entrance examinations. Emphasis is placed on aerobic and anaerobic exercises, diet and nutrition, foot pursuits, arrest techniques, and strengthening exercises.

Prerequisite: None.

**CJ 281 - Defensive Tactics (3)**

This course develops the basic skills and techniques necessary for law enforcement officers to control resistance from aggressive subjects. It focuses on non-lethal tactics that include anaerobic exercise, pressure point control, impact weapon techniques, tactical handcuffing, handgun disarming, and other defensive maneuvers.

Prerequisite: None.

**CJ 290 - Field Experience in Criminal Justice I (3)**

This course offers students the opportunity to apply learned theory in a practical setting. Placements include police agencies, para-professional positions in probation, correctional counseling, juvenile facilities, or in custodial and non-custodial correctional facilities, detention centers, and similar agencies.

Prerequisite: CJ-101.

**CJ 292 - Seminar in Criminal Justice Studies (3)**

This course serves as a culmination of knowledge acquired at the associate level for the Criminal Justice major. The course synthesizes the academic theories studied with a practical application of critical and contemporary issues. The course provides a framework for the student to identify potential career opportunities within the criminal justice field. Students develop career portfolios, practice interview techniques, and learn how to apply these skills in real life experiences.

Prerequisite: Sophomore Standing.

**CJ 300 – Research Methods in Criminal Justice I (3)**

This course introduces students to basic components of scholarly research. Students will study contemporary issues affecting the criminal justice system. Topics will vary according to current events and may range from gun control and prison violence, to police corruption, racial profiling, and other issues affecting communities. Students, working individually or in groups, present their research findings in both oral and written formats.

Prerequisite: Junior Standing

**CJ 301 - Homeland Security & Counterterrorism (3)**

This course is a comprehensive examination of domestic and foreign terrorist threats and the governmental responses to those threats. Students learn about the recent history of attacks against United States of America, the formation of the Department of Homeland Security, its functions, and the Patriot Act. Terrorist organizations, threat assessment, and intelligence agency activities are examined. Joint efforts of the role of government and private sector in the fight against terrorism are explored. Case studies and best practices are reviewed.

Prerequisite: CJ-205.

**CJ 305 - Drugs in America (3)**

This course examines the history of illegal drug activity in the United States and its impact on the nation's economy, health system, and criminal justice system. Students learn about the National Drug Policy, the national war on drugs, the international drug trade, and current law enforcement tactics. Drug user profiles, current treatment modalities, and new treatment strategies are also explored.

Prerequisite: CJ-101.

**CJ 307 - Forensic Applications in Criminal Investigation (3)**

This course is an introduction to the application of the scientific method and the principles of contemporary science to criminal investigation. Students explore how forensic experts apply scientific principles and methods to the analysis, identification and classification of physical evidence in criminal cases.

Prerequisite: CJ-210.

**CJ 311 - Organized Crime and Gangs (3)**

This course offers a historical and contemporary analysis of organized crime and gangs in America, exploring their origins, components, structures, and activities. Topics include the traditional and emerging organized crime groups, current gang organization, structure and the influences to form gangs and organized crime groups, as well as the impact of the organized criminal activities on American social, economic, and political life.

Prerequisite: CJ-101; LA-102.

**CJ 312 - Domestic Violence (3)**

This course examines domestic violence, its causes, and its effects on society. Students explore issues related to domestic violence, intimate partner violence, the cycle of violence, as well as intervention techniques. Using case studies, students also explore the culture and legal concepts associated with domestic violence.

Prerequisite: LA-101.

**CJ 317 - Forensics Applied to Computer Investigations (3)**

This course examines the use of computers to commit crimes including identity theft, hacking, online auction fraud (EBAY, Craig's List), credit card fraud, and child pornography. The focus of

this course is the unlawful use of the computer, computer programs and software to facilitate crimes initiated on the Internet. The course explores forensic examination of computers and computer programs for the recovery of evidence.

Prerequisite: CJ-160.

### **CJ 320 - Diversity in the Criminal Justice System (3)**

This course examines current issues of race, gender, social class, sexual orientation, and religion as they affect the criminal justice system. The myths and realities of criminality and victimization are addressed, as well as the impact of these issues on the internal structure and operational practices of the criminal justice system. Special emphasis is placed on police and correctional services.

Prerequisite: CJ-101.

### **CJ 324 - Principles of Disaster Management (3)**

This course is an introduction to the theories, principles, and practices of disaster management with an emphasis on the roles and functions of key governmental agencies in natural and man-made disasters. It explains emergency planning and preparedness, mitigation, disaster management in the private sector, response and recovery, and interagency cooperation. Relevant case studies and legal issues are examined.

Prerequisite: Junior Standing.

### **CJ 325 - Homicide Investigation (3)**

This advanced course in criminal investigation integrates and expands concepts introduced in Criminal Investigation and Criminal Procedure. Students examine homicide investigations from the crime scene through the prosecution process. Specific topics include crime scene processing, forensic examinations, interviewing and interrogation, identification procedures, investigative planning, documentation and report writing, search and seizure issues, court preparation, and testimony.

Prerequisite: CJ-210.

### **CJ 326 - Sex Crimes (3)**

This advanced course in criminal investigation focuses on the investigation and prosecution of sexual abuse crimes. Students examine the investigative process from the crime scene through the judicial process. Specific topics include crime scene processing, forensic examination, scientific evidence, and interview techniques of victims of sex crimes. The course focuses on the psychological effects of victimization, and the care and treatment of victims. The pathology of sexual offenders, identification, procedures, relevant legal issues, investigative planning, court preparation, and testimony are also addressed.

Prerequisite: CJ-210.

**CJ 327 - Crime Scene Management**

This course is an introduction to the appropriate processing of crime scenes including securing the scene, evidence collection, integrity and the interpretation of evidence. Blood stain pattern analysis, injury patterns, patent friction ridge imprints, DNA laden substratum, and tool-mark impressions, and other forensic evidence are discussed.

Prerequisite: CJ-307.

**CJ 329 - Forensic Psychology and Serial Offenders (3)**

This course is an introduction to various areas of forensic psychology and how forensic psychologists contribute to the legal system. Students are introduced to the methods used by forensic psychologists to explain behavior. This course examines the aspects of clinical, neurological, and counseling psychology. Special attention is paid to serial offenders and what motivates their behaviors.

Prerequisite: LA-108; LA-242; Junior Standing.

**CJ 350 - Research Methods in Criminal Justice II (3)**

This course continues the standard social science research designs and methodologies as they apply to criminal justice. The interpretation and uses of scientific data in criminal justice, the analysis of research results regarding crime data, offenders, crime patterns, and related issues are addressed. Topics include introduction to the scientific method, the development of hypothesis and research questions, research design, basic research techniques, sampling, reliability and validity, and the evaluation of findings. Standard surveying techniques are emphasized. Students develop original research projects.

Prerequisite: MA-135 or MA-145; CJ-300.

**CJ 390 - Field Experience in Criminal Justice II (3)**

This course exposes students to criminal justice positions that require a bachelor's degree for entry-level employment. Students spend a minimum of 100 hours over the course of the semester in a field placement suitable to their career interests, under the guidance of their course instructor and the supervision of the agency's representative. Placements may include positions in federal law enforcement agencies, U.S. Probation Department, the New York City and New York State Departments of Investigation, prosecutors' offices at the county and federal levels, United Nation's Security Services, counseling and case management in correctional facilities, courts, probation services, and similar agencies. Students meet periodically with the instructor to assess progress, share individual experiences, and develop skills necessary for finding and obtaining employment. This course is required for all bachelor's level students.

Prerequisite: CJ-290 or CJ-292.

**CJ 395 - Corporate Internship (6)**

This course provides students with the opportunity to apply skills learned in the classroom to a corporate experience. Students prepare for their professional career, gaining practical

experience while being immersed in a corporate setting. Students are required to complete 320 hours at a corporate internship setting.

Prerequisite: Junior Standing and approval of the Dean.

### **CJ 430 - Leadership in the Criminal Justice System (3)**

This course examines the critical attributes of effective leadership in the criminal justice system. This course provides students with a conceptual and theoretical basis upon which to evaluate criminal justice administration and management.

Prerequisite: CJ-300.

### **CJ 480 - Criminal Justice Capstone Course (3)**

This capstone course provides senior students with the opportunity to analyze, integrate, and synthesize the knowledge, critical thinking, and problem-solving skills gained in their major program of study. The course also focuses on applying major criminal justice theories that have contributed to an understanding of deviant, delinquent, or abnormal behaviors and crime. Students demonstrate their ability to successfully analyze, evaluate, and interpret issues through a large-scale research project and a presentation of their findings. Additionally, this course serves as a bridge for either entry-level positions in the criminal justice field or graduate studies.

Prerequisite: CJ-350; Senior Standing.

## **HS - Human Services**

### **HS 101 - Introduction to Human Services (3)**

This course examines the historical, social and political forces that have led to the development of both governmental and non-profit human services systems in contemporary America. The organization and operation of the primary social supports for meeting human service needs; the various models for the delivery of those services; theoretical perspectives; target populations, and the characteristics and skills of a human service professional. Ethical considerations and diversity issues are addressed.

**Prerequisites: None**

### **HS-111 The Science of Addiction – Drug Use and Abuse (3)**

This course examines the science of alcohol, tobacco, and other drugs (ATOD) use and abuse. Special attention is paid to how the brain and other body parts react to ATOD ingestion and ATOD pharmacology. The interaction of ATOD use and abuse, and medical and mental illness will be studied. Students will learn the etiology of addiction and genetic factors that contribute to addiction. The risk and protection factors that characterize individuals and groups and their living environments and the continuum of drug use will also be examined.

Prerequisites: None



**HS 121 - Principles of Interviewing and Report Writing (3)**

This course focuses on clinical interviewing in the context of the human services profession. Students develop effective interviewing skills such as communicating involvement, active listening, open- and closed-ended questioning goal-setting and contracting, as well as expressing warmth and empathy. Additionally, students become aware of the effect that the interviewer's prior attitudes and behaviors can have on the success of the interview. Role-playing, case studies, and digital recording are used to aid the learning process. Data collected from the interview are utilized for report writing, improving assessment skills, and the formulation of a treatment plan.

Prerequisite: HS-101.

**HS-122 Overview of Substance Abuse and Chemical Dependency (3)**

This course is an entry-level course that will provide students with specifics of substance abuse treatment. The students will develop a working knowledge of the effects of substance abuse. It will provide students with an overview of specific therapy models and medication supported recovery. Students will gain an overview of toxicology screenings and medical issues associated with drug abuse. It will provide an overview of the theories of addiction counseling and application of these theories.

Prerequisites: HS-111

**HS-123 Substance Abuse Assessment and Treatment Planning**

This course will examine the assessment procedures and general principles of appraisal techniques for both individuals and groups. It is designed to provide a foundation for using assessment procedures in addiction counseling. Students will examine the three interrelated components of screening, assessment, and treatment planning which will inform and guide the provision of appropriate client centered services. Students will explore general principles of case conceptualization, reliability and validity and basic concepts of various assessment techniques, as well as ethical and legal issues. Students will learn about client assessment, treatment planning, case management for persons with co-occurring disorders and diverse backgrounds, clinical record keeping, and discharge planning.

Prerequisites: HS-111

**HS 201 - Ethical Issues in Human Services (3)**

This course prepares students for the challenging ethical dilemmas that often confront human services professionals. The course provides students with a general understanding of the basic principles of ethics and ethical decision-making, with an emphasis on its application to the field of human services. Students become familiar with current ethical and legal issues that the human services professional are exposed to in a variety of settings and learn the principles of bioethics as it relates to topics such as abortion, right to life, and right to die.

Prerequisite: HS-101.

**HS-224 Addiction Counseling – The Individual (3)**

This course will provide students with an overview of addiction counseling for the individual including vocational counseling and relapse prevention counseling. Theories of addiction counseling and application of these theories will comprise a significant part of this course. Students will develop conceptual knowledge of counseling the substance abuser and practical skills to employ including clinical management of recovery for an individual. Co-occurring disorders, such as mental illness and medical issues common to addiction will be addressed. The students will learn theories best suited for addiction counseling, practice of clinical management of recovery of individuals, and the application of diagnostic criteria.

Prerequisites: HS-122 & HS-123

**HS-225 Addiction Counseling – The Family and Groups (3)**

This course will provide a comprehensive view of counseling for the family and groups. The basic theories and skills needed by alcoholism and substance abuse counselors to work effectively with individual family members, significant others and families, including addressing co-dependency, issues relating to children of chemically addicted persons. Students will learn to address relapse prevention for the family and presentation and training techniques that address how to communicate information about alcoholism and other drugs to the families, communities and patients in order to increase understanding of addiction. The various group formats will also be addressed including their structure, leadership and techniques best utilized in them.

Prerequisites: HS-122 & HS-123

**HS 250 - Practicum in Human Services I (4)**

The practicum is presented as a dual model seminar that uses both in-class and on-line teaching formats. The focus of this seminar is to prepare students for the intensive responsibilities of doing an in-field practicum. Students are instructed in the use of Blackboard to be able to submit the weekly assignments. Students are also given the tools and assistance to search for, identify, interview for and obtain an appropriate practicum field placement. By the end of the semester, students will have contracted with an agency to be their practicum site for the next semester.

Prerequisite: HS-101.

**HS 255 - Practicum in Human Services II (4)**

The practicum is an intensive field experience in an approved human services or community agency. The focus of the practicum is for students to learn how an agency functions and experience being a part of that agency. This course requires the application of theory and its practical use in a clinical setting. The course requires 160 contact hours under the supervision of an agency professional and a college faculty member. Classroom work includes small group discussion and analysis of the practicum experience. The practicum director determines the

selection of practicum agencies and serves as a liaison throughout the year. The practicum is expected to be completed within one semester's time.

Prerequisite: HS-121; HS-250.

### **HS 320 - Cultural Competence in the Human Services (3)**

This course focuses on how to effectively provide cross-cultural services and the development of an awareness of personal biases and prejudices that can hamper communication, compliance, and outcomes. Students explore some of the critical issues in working with culturally diverse populations, and be trained to develop a higher level of cultural competency. Biases in the delivery of services are examined.

Prerequisite: HS-201.

### **HS 410 - Social Welfare Policy (3)**

This course examines the current structure of social welfare programs in the United States, their historical development, and the role that political, economic, and social forces have played in the development of the social welfare system. The course also looks at how social policy and the institutions that implement these policies can be more responsive to the needs of individuals and communities. Students develop a framework for understanding social welfare policies so they may function as informed and competent practitioners in providing social services. Specific areas to be addressed include income maintenance, mental health and substance abuse, child welfare, housing, health care, and aging.

Prerequisite: HS-201; LA-103.

### **HS 450 - Field Experience I (4)**

This course provides students an opportunity to integrate classroom theory and knowledge with the practices of social services agencies. Students learn to apply human service theories to real-world scenarios and gain valuable experience interacting with individuals within a variety of community settings. The course requires 160 contact hours under the supervision of an agency professional and a college faculty member. The Field Experience director determines the selection of agencies and serves as a liaison throughout the year. The Field Experience is expected to be completed within one semester's time.

Prerequisite: HS-255; Junior Standing.

### **HS 455 - Field Experience II (4)**

This course provides students an opportunity to integrate classroom theory and knowledge with the practices of social services agencies. Students learn to apply human service theories to real-world scenarios and gain valuable experience interacting with individuals within a variety of community settings. The course requires 160 contact hours under the supervision of an agency professional and a college faculty member. The Field Experience director determines the selection of agencies and serves as a liaison throughout the year. The Field Experience is expected to be completed within one semester's time.

Prerequisite: HS-450.

**HS 480 - Research Seminar in Human Services (3)**

This course examines the scientific method and basic techniques in social science research. Students learn the fundamentals of defining research problems, designing and testing hypotheses, conducting literature reviews, developing procedures, designing surveys, and analyzing data. The course offers students an appreciation and understanding of the ethical issues in research involving human subjects. The course emphasizes applied human services research to help serve the local community.

Prerequisite: Final Semester.

**LA - Social Sciences****LA 107 - Introduction to Civil Rights Law (3)**

This course is an overview of anti-discrimination laws in the United States. It examines the protection of individual rights afforded by the Constitution by analyzing litigation against violations of individual rights. Particular emphasis is placed on race discrimination, sex discrimination, as well as other relevant areas.

Prerequisite: None.

**LA 240 - Criminology (3)**

The course provides an overview of crime as a social phenomenon from an interdisciplinary perspective. Students discuss classical concepts of criminal behavior followed by a more detailed exploration of the major contemporary biological, psychological, and sociological explanations of criminal behavior. Other significant issues in criminology such as the measurement and extent of crime are also explored.

Prerequisite: LA-101 or LA-102.

**LA 241 - Juvenile Delinquency (3)**

This course provides an overview of the juvenile justice system in the United States. Students explore the nature, extent and causes of juvenile delinquency, as well as an understanding of the juvenile justice system. Theories of delinquent behavior and social control responses to juvenile misconduct are discussed as well. Additional topics include contemporary social, political, and legal techniques and strategies.

Prerequisite: LA-101 or LA-102.

**LA 242 - Victimology (3)**

This course examines the nature of victimization. Emphasis is placed on the nature of potential risk, as well as demographic and geographical patterns and trends associated with victimization. Relationships between victims and offenders, and the interactions among crime victims and members of law enforcement are also studied.

Prerequisite: LA-102; LA-240.

**LA 245 - Introduction to Counseling Theory (3)**

This course is an introduction to contemporary counseling theories, techniques and their applications. The course examines numerous behavioral models, and both traditional and non-traditional perspectives. Emphasis is placed on conditions for an effective counseling relationship, attending and interviewing skills, basic theoretical assumptions, ethical principles, and professional orientation, including the attributes necessary for the practice of counseling.

Prerequisite: LA-101.

**LA 246 - Child Abuse (3)**

This course explores the dynamics of child abuse, maltreatment, and neglect. The course provides a historical perspective of child abuse and society's response. Students learn to define different types of abuse, as well as, the role of the social services and legal agencies involved in the detection, processing, investigation, and treatment of both the child abuser and the child victim. This course also provides students with the principles of mandated reporting procedures for child abuse and neglect as it pertains to legal and social service fields.

Prerequisite: LA-101.

**LA 247 - Crisis Intervention (3)**

This course examines the dynamics of persons in crisis and the various intervention modalities. Areas of focus include theoretical, historical, ethical, and cultural considerations and coping skills. Students are provided with the knowledge, values, and skills to work with people in crisis.

Prerequisite: LA-101.

**LA 305 - Introduction to Case Management (3)**

This course covers the core functions of case management through discussion and exploration of fundamental concepts, components, principles and models of case management in various settings. Students learn the best practices associated with effective management of the client from intake through termination. Treatment planning, documentation, and recording are covered with specific case studies incorporated to help students develop case management skills.

Prerequisite: LA-245.

**LA 340 - Social Deviance (3)**

This course examines deviance as a social phenomenon with particular attention on its causes, and the methods developed to address deviant behavior. Students explore the nature of both criminal and non-criminal forms of deviance, theoretical perspectives the causes of such behaviors, and the role of society in labeling certain segments of the population as deviant. The course also examines how culture, race, gender, law, and power shape current and historical definitions of deviance.

Prerequisite: LA-102; LA-240.

**LA 410 - Multi-Cultural Diversity Competency (3)**

This course explores the dynamics of cultural diversity and the competencies needed to work effectively in human service domains. The shared values, traditions, norms, customs, religion, art, history, folklore, and language of specific cultural groups are covered with a focus on race, gender, sexual orientation, and ethnicity. Students examine language barriers, stereotyping, prejudice, and value differences and gain an appreciation of the need for tolerance and the acceptance of cultural diversity in relation to the provision of services to people in society.

Prerequisite: CJ-320.

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